

Job Vacancy

Job Title	Community Mobilizer
Location	Mitrovica, Zvečan, Leposavić and Zubin Potok
Organization	COD Kosovo , Čika Ljubina, Mitrovica
Email	hr@codkosovo.org
Closing Date of application	15.04.2018
Duration	12 months, renewable
Number of Posts	4
Position is open for internal and external candidates	

[COD Kosovo](#) is currently seeking 4 (four) Community Mobilizers to join our team in Mitrovica, Leposavić, Zubin Potok and Zvečan. Preferably, candidates will come from the mentioned municipalities, as COD Kosovo is not covering re-allocation, neither traveling costs.

[COD Kosovo](#) is a local, non-for-profit organization that implements its programs in Kosovo, with focus on minority areas. [COD Kosovo](#) is working on the issues related to promotion of the rights of persons with disabilities and other vulnerable groups since 2012. [COD Kosovo](#) works with people with disabilities, disabled people organizations (DPOs), people living or affected by HIV (PLHIV), local and international NGOs, service providers for persons with disabilities, local and national authorities. For more information please refer to our webpage www.codkosovo.org

Task and responsibilities:

We are seeking dynamic employees with experience in community mobilization, work with persons with disabilities and/or other vulnerable groups, to join our team. Community Mobilizer works with the team under direct supervision from the office in Mitrovica to support the outreach services for persons with disabilities and their families. Because of the nature of the work, the role requires someone who will spend at least 80% of his/her working time in the field and can respond to fast-paced and unpredictable demands. Under the direct supervision of the Social Services Coordinator, and in close co-ordination with Psychologist and Web Officer, the Social Mobilizers will be responsible for all phases of assigned project development and implementation. More specifically, he/she will perform the following duties:

- Identification of beneficiaries from the local communities
- Beneficiaries assessment and provision of personalized social support
- Maintain data of beneficiaries and send regular bi-monthly updates to the Project Manager
- Provide information and refer beneficiaries to different services available in the community
- Collect information on existing local health, social and other services and share it with Project Manager and beneficiaries
- Maintain close coordination with local stakeholders and establish referral mechanism
- Facilitate and support for integration of persons with disabilities into the programs of other local organizations.



Working to address Social Development from Human Rights Perspective

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- Provide required information for project database
- Perform the other task assigned by the Project Manager

Necessary Qualifications:

- Minimum 4 years middle education with at least one-year relevant experience. University degree in social work and social policy, political science, and in other relevant fields will have an added value to the application
- Previous knowledge and experience in community mobilization, work with youth, disabled, women, elderly and/or people living or affected by HIV/AIDS will be an added value to applicants
- Innovative and strategic thinker
- Knowledge of English (both written and spoken) would be an added value
- Good communication skills; resourcefulness; team spirit; initiative;
- Ability to work independently but also as part of a team;
- Computer literate and good knowledge of MS Office or similar packages
- Demonstrated disability and gender awareness and sensitivity, and ability to integrate a gender perspective into tasks and activities;
- Ability to establish and maintain effective working relations with people of different cultural and religious backgrounds, different gender, sexual orientations, and diverse political views, while remaining impartial and objective.

How to Apply

If you wish to apply for this position, please send as your CV/Resume and one-page Cover letter by email to hr@codkosovo.org

No phone inquiries and no other clarification will be provided on the post.

COD Kosovo retains the discretion to re-advertise the vacancy, to cancel the recruitment, to offer an appointment with a modified job description or for a different duration.

COD Kosovo is an *Equal Opportunity Employer* and encourages applications from qualified individuals regardless of religion, national origin, race, age, sexual orientation or disability.

Only shortlisted candidates will be contacted.